

Govt. of Bihar
Deptt. Of Labour Employment and
Training
Directorate Medical Services
Employees State Insurance Scheme
Bihar, Patna

**Under Section-4(i) (b) of the Right to information Act 2005 No. 22
of 2005 Publication of Prescribed 17 (Seventeen) Manual as given
here under:**

Section - 4 (i) (b) (ii)

The Particulars of Functions & Duties in the Office of Employees State Insurance Scheme (Bihar)

Name of Office	Directorate Medical Services Employees State Insurance Scheme, Bihar, Patna.
Address	Labour, Employment & Training Department, Govt. of Bihar. Vikash Bhawan, New Secretariat, Patna-800015
Head of the Office	Director, Medical Services. Employees State Insurance Scheme Bihar, Patna
Parent Govt. Deptt.	Labour, Employment & Training Department, Govt. of Bihar
Reporting to which Authority	Commissioner-cum-Secretary, Labour, Employment & Training Department, Bihar in all administrative matter
Jurisdiction	Reports and returns to Director, Employees State Insurance Bihar, Patna
Geographical	Whole State of Bihar.
Functional	Medical Benefit to Insured workers through 24 Dispensaries/02 Hospitals.
Mission	To provide the medical Benefit to all workers of small scale industry covered under es9 scheme Bihar.
Vision	Insured persons & their Dependents should be physically & Mentally fit.
Objection	To provide medical benefits to all worker of the State. Covered under E.S.I. Scheme Bihar.

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Functions

To provide free medical treatment from investigation to medicines including specialist & super specialist treatment of I.P.S and their Dependents from examination, Investigation/ Supply of Medicines and If required Referred to ESIC Model Phulwarisarif. Hospital for special treatment and also provide treatment if needed outside state.

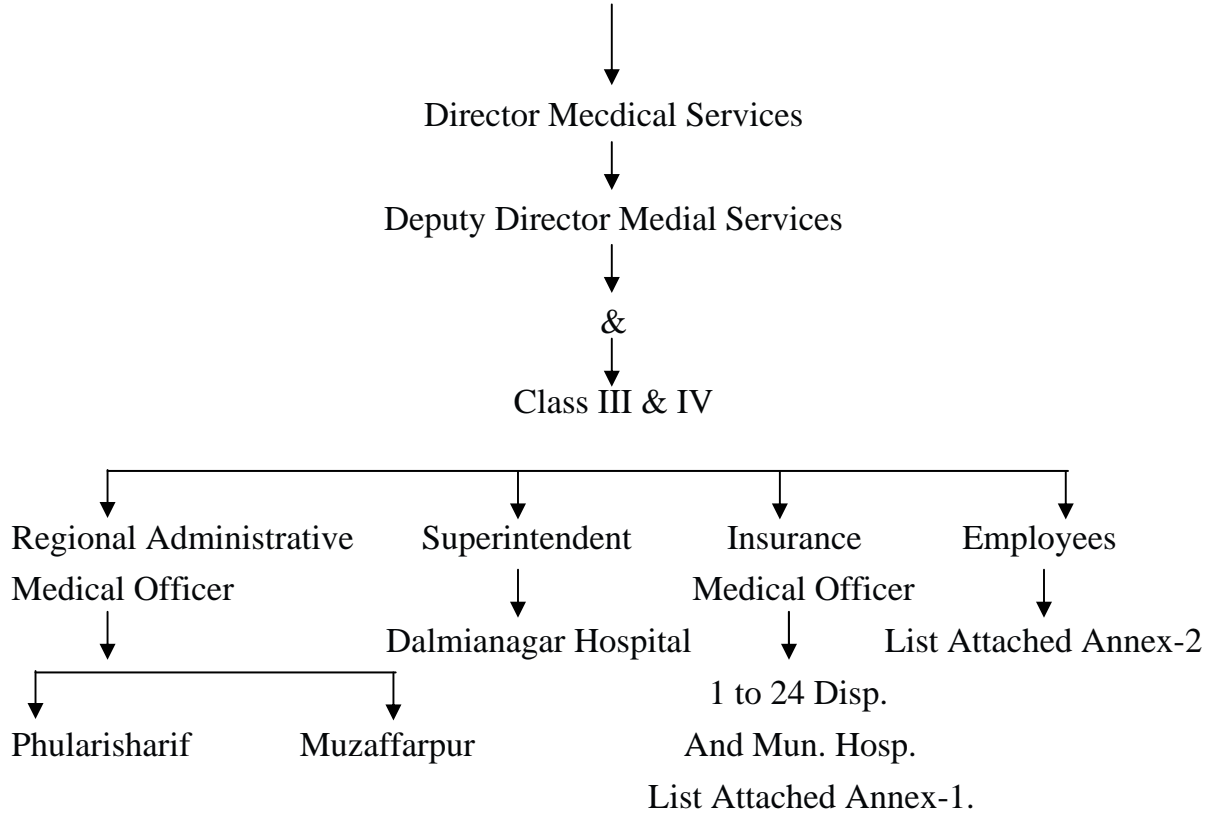
Details of Services
Provides/duties

1. To provide treatment by insurance Medical officers of Different Dispensaries.
2. To Provide Medical Tratement Insured Persons and their dependents are sent for treatment and special investigation out side the state.
3. To Provide medical reimbursement of insured peson. Insured person submitted medical reimbursement bills of their concerned dispensary.
4. Through Insurance medical officer incharge of Dispensary forward the medical reimbursement bill submitted by the Insured persons of Rs. 10 to 500 to regional administrative medical officer, and above Rs. 500 to director medical services Bihar, Patna.

Physical Assets Statement of
Land and Buildings.

The Responsibility of providing and maintenance of physical assets in the form of land and building rests with the state Govt.

ORGONOGRAM



Weekly Holidays :- Sunday Dispensaries Time 8.00 A. M. to
& Hospital 12.00 P. M.
4.00 P. M. to
6.00 P. M.

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Section – 4 (i) (b) (i) Format –A

The Power of Officers & Employees

in the Office of

:- Director, Medical Services, Employees State Insurances Scheme.

'A'

Sl. No.	Designation	Power Financial	Under Legislation/Rules/ order/GRS/ Circular	Remarks
1	Director, Medical Services	Allotment of funds after getting budgetry provision from government D.D.O. of his establishment and also passing I.P. reimbursement bill Rs. 501 to 1000.	Bihar Financial Rule Order no. 2598 dt. 14-8-87	
2.	Deputy Director Medical Services	No Financial Power		Nil
3.	Regional Administrative medical officer	D.D.O. of his establishment and passing I-P reimbursement bill up to Rs. 101 to 500 P.I.O.	Order No. 2598 dt. 14-8-87 Notification no. 425 dt. 21-6-06	
4.	Insurance Medical Officer Incharge	D.D.O. of his establishment and passing I.P. reimbursement bill up to Rs. 100. P. I. O.	Order No. 2598 dt. 14.8.84 Notification No. 425 dt. 21.06.06	

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' B '

Sl. No.	Designation	Power Administration	Under Legislation Rules/ order/GRS/ Circular	Remarks
1	2	3	4	5
1	Director, Medical Services	I. All administrative power as cadre controlling officer for class-III and IV employees. II. Appointment confirmation promotion and transfer and posting of class III & IV employees. III. Granting of earned leave of class III and IV employees above 30 days. IV. Granting to promote and transfer staff from one post to another. V. Purchase medicine Purchase of medicine VI. Appellate authority at directorate of employees state insurance scheme level u/s 19 of the Right to information Act 2005.	Order No. 19687 dt. 22.11.58 Bihar Service code Rule Bihar service code rule order no. 19687 dt. 22-11-58 Bihar Service code Rule Order no. 19687 dt. 22.11.58 Order no. 1267 dt. 31-8-99 Department of Labour employment and training notification no. 5/lab Estt. (2) 29/05 sharm Ni-28 patna dt. 6-2-06	Nil
				Nil

' C '

Sl. No.	Designation	Power Magisterial	Under Legislation Rules/ order/GRS/ Circular	Remarks
1	2	3	4	5
				Nil

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'D'

Sl. No.	Designation	Power Quasi Judicial	Under Legislation Rules/ order/GRS/ Circular	Remarks
1	2	3	4	5
				Nil

Section 4 (i) (b) (ii) Format – B

The Duties of Officers and Employees in the Office of :-
Director, Medical Services Employees State Insurance Scheme Patna. (Bihar)

Sl. No.	Designation	Duties	Under Which Act/ Rules	Remarks
1	Director, Medical Services	1. To give direction for functioning of the directorate. Allotments under the financial and administrative rules formed by the Government 2. Giving day to day clearance 3. Passing TA Bill of Dy Director and insurance medical officers 4. May grant causal and earned leave to non-garretted staff	Bihar Financial Rules Bihar TA Rules Order no. 19687 dt. 22.11.58	Nil
2.	Deputy Director	To Assist the Director		Nil
3.	Head Clerk	To Assist the Director	Order No. 21 dt. 07.06.06	
4.	Clerk	To Assist the Director	Order no.21 dt. 07.06.06	

Section 4 (i) (b) (iii)

To Procedure followed in the decision making process. Including channels of supervision and accountability in the office of directorate employees state insurance scheme Bihar, Patna.

- Name of Activity :- To Providemedical benefit to insured persons and their dependents covered under E.S.I. Scheme Bihar.
- Related Provisions :- 1. Secretariat Instructions
II. E.S.I. Manual
- Name of Act. :- The E. S. I. Act, 1948.
- Rules :- Do
- Govt. Resolutions :- For Corpus found – Esis 03/NI 107/98-285
dt. 01.04.06
- Circulars :- Do
- Officer Orders :- Do

Sl No.	Details of Activity	Day with in the procedure duration e.g. day	Authority responsible for the authority	Remark
1	2	3	4	5
01	To accept Letters	Day 01	Clerk	
02	For Making of the officer concern	Day 01	Officer concern	
03	Docketing and Diary	Day 01	Clerk	
04	For examining and evaluation on proposal put up by the respective section	Day 02	DD/Head Cleark	

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1	2	3	4	5
05	For initiation of proceeding on related files	Day 02	Concern Clerk	
06	Clearance of the purposal	Day 03 to 06	Director	
07	Issue of orders or communication	Day 06	All concern	
08	Checked up insurance persion and their dependents	Day 01	Concern medical officer	

Section 4 (i) (b) (iv) Format – (A)

Norms set for discharge of its function in the office of :-

Organisational Target (Annual) –

Sl. No.	Function/Activity	Units to be covered	Financial Target It
1.	Medical Treatment of IPS and their dependents as per admissible by govt. of Bihar and ESI medical manual .	24 Dispensaries & 2 Hospitals	Non Plan 4,48,14,000/- Plan – 17 Lacs.

Format – (B)

Time limits for Activates

For discharge of if functions.

Time fram for each activity-

Sl. No.	Activity	No. Days required	Authority Responsible	Authority for Grievance Redressal in case of failure
1.	Medical Treatment of I.P. and D.P.	All working days and emergency duty time	I. M. O.	I. M. O. I/C
2.	Medical Re-imbusement of Bill	10 Day	Clerk, S.O. Deputy Director, Director	Director

Section 4 (i) (b) (v) Format – (A)

The Rules and Regulation related with the Functions of Directorate medical services employees state insurance scheme Bihar. Patna.

Sl. No.	Subject as indicated is the notification	Rule no. & its Year	Remarks of any
01.	Rules	I. Bihar Financial Rules II. Bihar service code III. Bihar Bords misc. Rule IV. Bihar TA Rule V. Bihar Pension Rule VI. Bihar Treasury Code	Nil
02	Manual	E.S.I. Manual	
03	Act	E.S.I. Act 1948	
04	Records	Received time to time as per the revised instruction and policy of the Govt.	

SECTION 4 (I) (B) (V) FORMAT – 'B'

The Government Resolution Related with the function of Directorate :-

Sl. No.	Subject as indicated in resolution	G. R. No. & its date	Remarks of any
1.			Functioning of the Dispensary is guided by govt. and E.S.I. Manual

SECTION 4 (I) (B) (V) FORMAT – 'C'

The Circulars related with the function of Directorate :-

Sl. No.	Subject as indicated is circulars	Circulars no. & date	Remarks of any
1.			Function of the dispensary is guided by govt. and E.S.I. Manual

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SECTION 4 (I) (B) (V) FORMAT – 'D'

The office orders/ policy circulars related with the functions of the Directorate.

Sl. No.	Subject as indicated	No. & officer order date.	Remarks of any
1	2	3	4
1			Function of the dispensary is guided by govt. and E.S.I. Manual

SECTION 4 (I) (B) (V) FORMAT – 'E'

List of Documents available in the Officer/sector of Director of medical Service.

Sl. No.	Subject as indicated in the officer order	No. & office order date.	Remarks of any
01	Records and files related with the section as gazetted nongazetted establishment legal files account building and parliamentary and legislative matters.	As indicated on individual files end an Annexes	
02	Record and files including budget plan etc.	Do	

Section 4 (i) (a) VI

Statement of categories of documents held in the office of directorate medical services.

Sl. No.	Subject	Tips of Documents File/muster/register/ Voucher etc.	Particulars of Heading type in the documents	Periodicity of presser vation
1	2	3	4	5

1	2	3	4	5
1	<p><u>Establishment</u> (i) Gazetted</p> <p>(ii) Establish- ment Non- gazetted</p>	<p><u>File</u> ESIS 1/NI-159/03 ESIS 1/NI-188/03 ESIS 1/NI-189/03 ESIS 1/NI-211/03 ESIS 1/NI-01/04 ESIS 1/NI-43/04 ESIS 1/NI-44/04 ESIS 1/NI-106/04 ESIS 1/NI-123/04 ESIS 1/NI-142/04 ESIS 1/NI-131/04 ESIS 1/NI-165/03 ESIS 1/NI-173/03 ESIS 1/NI-181/03 ESIS 1/NI-213/03 ESIS 1/NI-214/03 ESIS 1/NI-5/06 ESIS 1/NI-10/06 ESIS 1/NI-12/06 ESIS 1/NI-40/06 ESIS 1/NI-42/06 ESIS 1/NI-228/03 ESIS 1/NI-231/03 ESIS 1/NI-16/04 ESIS 1/NI-145/04 ESIS 1/NI-47/05 ESIS 1/NI-211/02</p>	<p>Health Codre Dr Rabindra Prasad Leave for Dr. Shila Singlar TA of Dr. R.C. Dwivedi Posting TA Dr. Akhilendra TA Dr. N.K. Tiwary Pensioner Benefit Dr. Manipal Chaudhary TA of Dr. K. N. Agarwal GPF of B.D. Singh ACP Unutilized leavn of Sri Jagdish Bhagat Promotion GPF GPF Pension Benefit Sanction Leave For Vacant Post Posting GPF House Building adv. Transfer GPF ACP pay fixation Transfer Reorgonation Disp.</p>	
2.	Legal Subject	<p>ESIS 1/NI-156/03 ESIS 1/NI-169/03</p>	<p>CWJC No. 3398/03 Dr. Ashok Kr. Verma Vs State LPA 1174/03 Kamlakant the Vrs. State</p>	

1	2	3	4	5
		<p>ESIS 1/NI-169/03</p> <p>ESIS 1/NI-191/03</p> <p>ESIS 1/NI-47/03</p> <p>ESIS 1/NI-29/06</p> <p>ESIS 1/NI-18/06</p> <p>ESIS 1/NI-06/06</p> <p>ESIS 1/NI-68/05</p> <p>ESIS 1/NI-41/05</p>	<p>CWJC NO.-9991/03 Bhagvan Das Vrs. State</p> <p>CWJC NO.-7863/03 Rajnarayan Vrs. State</p> <p>MJC NO.-954/03 Kamhayajee Jha Vrs. State</p> <p>CWJC NO.- /06 Arjun Ram Vrs. State</p> <p>CWJC NO.-5942/04 Dr. Nain Tara Vrs. State</p> <p>CWJC NO.- /04 Madan Pd Verma Vs. State</p> <p>CWJC NO.-10913/2000 Nirmal Kr. Vrs. State</p> <p>CWJC NO.-13546/06 Dr. Umanath Vrs. State</p>	
3.	Parliamentary and Legislative Subject	<p>ESIS 1/NI-158/03</p> <p>ESIS 1/NI-26/06</p> <p>ESIS 1/NI-34/06</p> <p>ESIS 1/NI-238/03</p> <p>ESIS 1/NI-240/03</p> <p>ESIS 1/NI-46/04</p> <p>ESIS 1/NI-122/04</p>	<p>Parliamentary Oues</p> <p>Oues No. – K-5</p> <p>Oues No. – S-4077</p> <p>Parliamentary Oues.</p> <p>Oues No. – A-11 and A-18</p> <p>Nibedan</p> <p>Parliamentary Question.</p>	

4.	Budget Plan	ESIS 1/NI-04/06 ESIS 1/NI-35/06 ESIS 1/NI-36/06 ESIS 1/NI-20/06 ESIS 1/NI-60/06 ESIS 1/NI-74/06 ESIS 1/NI-50/06 ESIS 1/NI-51/06 ESIS 1/NI-52/06 ESIS 1/NI-54/06 ESIS 1/NI-55/06 ESIS 1/NI-56/06 ESIS 1/NI-57/06 ESIS 1/NI-58/06 ESIS 1/NI-11/06 ESIS 1/NI-81/03 ESIS 1/NI-78/06 ESIS 1/NI-96/05 ESIS 1/NI-94/03	Outlay Surrender Surrender Prakala Samiti. Allotment Non Plan Allotment Plan Extension Dumraun.. Extension Sitamadi. Extension GPC. Extension Dy. Director Extension Bela. Extension Fatuha. Extension Vaidh Hakim. Extension Plan. Right to information Act 2005. MISC Monthly Return. Performance indicator Recpt form corporation	
5.	Drawing and Disbursement	Voucher & cash book acouitance roll Bill Book contingent bill treasury messenger Allotment Advice	Bill Vouchers Register " " " " " " "	

6.	Corporation	ESIS 3/NI-107/98 ESIS 3/NI-147/2000 ESIS 3/NI-148/2000 ESIS 3/NI-133/05 ESIS 1/NI-254/03 ESIS 1/NI-52/04 ESIS 1/NI-99/05 ESIS 1/NI-242/03 ESIS 1/NI-109/05 ESIS 3/NI-40/99	Corpus fund Monthly Return Monthly Return Reg. Board Aids Extension Falaria Polio 1 st Zonal Metting. Certificate	
7.	Form	Opd Med stock Med distribution ESIS MED – 5 ESIS MED – 5A ESIS MED – 6 ESIS MED – 6A ESIS MED – 9 ESIS MED – 1 Form -8 Form -9 Form -10 Form -11	Register Register Register Reg. Reg. Form Form Form Envelop Certificate Certificate Certificate Certificate Certificate	

Section 4 (i) (b) VII

Particulars of any arrangement that exists for consultation with the members of Public in relation formulation of policy & implementation in the office.

Sl. No.	Consultation for	Details of mechanism	Under which act/rule circular	Periodicity
1.	Getting permission tr. T/T out of state	Medical board of Pt. done then permission is given.	As per Government Rule	As per Government Rule

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Section 4 (i) (b) (viii) Format-'A'

N. A.

Section 4 (i) (b) (viii) Format-'B'

Sl. No.	Name of the Board	Composition of Board	Purpose of Board	Treasury of Meating	Whether open to public or not	Minutes availesc in officer
1.	Regional Board of Corporation	By E.S.I. Scheme & Director of corporation	In interest of Insured person	Every 6 month	Open for Public	Yes

Section 4 (i) (b) (viii) Format-'C'

N. A.

Section 4 (i) (b) (viii) Format-'D'

N. A.

Section 4 (i) (b) (ix)

Officers & Employees & Their Monthly remuneration in the office of Director.

Sl. No.	Designation	Name of the officers/Employee	Cadre	Date of Joining	Contact Details Phone	Gross Salary
1.	Director	Dr. Ramesh Chandra Dwivedi	E.S.I. Cadre	05.04.06	2224491 (O)	24523 Got both Scale Admissible under ACP with effect form 9.8.99
2.	Deputy Director	Dr. Anishchandra Mishra	"	12.8.76	2344379 (R)	24068/-
3.	Clerk	1. Sri Shiv Bilash Singh 2. Sri Sushil Jaiswal 3. Sri Devendra Prasad 4. Sri Radheshyam singh 5. Richa Kumari	" " " " "	01.9.69 1.6.82 8.6.82 13.8.99 11.7.03	943168056 9431602586 9835450178 9431483048	13208/- 13360/- 13360/- 8704/- 6803/-
4.	Peon	1. Sri Arjun Paswan 2. Sri Sidhnath Singh 3. Sri Bhola Ram	" " "	31.3.69 9.4.77		7910/- 8037/- 6872/-

Section 4 (i) (b) (x)

Details of Remuneration of Officers & Employees in the officer of Directorate, Patna.

Sl. No.	Cadre & Class	Pay Scale	Admissible Allowance in Rs.		
			Regular included in the salary like D.A.	Occasional Like T.A.	Special
1.	Class-II E.S.I. Cadre	6500-10500	24068 Per Month	Nil	Nil
2.	Class-III E.S.I. Cadre	4000-6000 4500-7000 5000-8000	72518 Per Month	Nil	Nil
3.	Class-IV E.S.I. Cadre	2650-4000	15947 Per Month	Nil	Nil

Section 4 (i) (b) (xi)

Details of Allocation of Budget & Disbursement made in the office of Directorate at Patna for the year of 2005-2006.

Sl. No.	Budget Head description	Grant Received	Planned use	If more grand compacted	Remarks
1.	Plan- Major Head-2210 Medical & Public Health Sub-Major Head 01 Urban Health Services Allopathy Minor Head 102 ESI Scheme. Demand No.-26 Sub-Head-0101 ESI Scheme. Bill Code-P 2210011020101	10.80 lacks	Used in Dispensary & Regional Medical Administrative office	No.	No.
2.	Non Plan ,, Major Head-2210 Medical & Public Health Sub-Major Head 01 Urban Health Services Allopathy Minor Head 102 ESI Scheme. Demand No.-26 Sub-Head-0001 ESI Scheme. Bill Code-N 2210011020001	43369900.00	Used in Directorate & Different Dispensaries	No.	No.

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Section 4 (i) (b) (xii) Format-'A'

N. A.

Section 4 (i) (b) (xii) Format-'B'

N. A.

Section 4 (i) (b) (xiii)

N. A.

Section 4 (i) (b) (vi)

N. A.

Section 4 (i) (b) (xv)

Sl. No.	Type of Facility	Timing	Procedure	Location	Person Incharge
1.	By letter of Director	10.30 A. M. to 5.00 P. M.	Through proper channel	New Secretariate patna	Director/ Deputy Director.

List of E.S.I., Dispensaries

01. Jamal Road Disp.
- S.U. 02. Patliputra Disp.
03. Digha Disp.
04. Kankerbagh Disp.
05. Phulwarisharif Disp.
06. Patna City Disp.
07. Fatuha Disp.
08. Mokamah Disp.
- S.U. 09. Hatidah Disp.
10. Biharsarif Disp.
11. Muzaffarpur Disp.
12. Bela Disp.
13. Darbhanga Disp.
14. Samastipur Disp.
15. Sitamadih Disp.
16. Katihar Disp.
17. Marhora Disp.
18. Munghyr Disp.
19. Gaya Disp.
20. Dalmianagar Disp.
21. Banjari Disp.
22. Dumrawan Disp.
23. Hazipur Disp.
24. Bhagalpur Disp.

List of E.S.I., Hospital

01. Munghyr Hospital
02. Dalminagar Hospital

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Post

Non Plan Budget

Plan Budget

	S.		S.
1. Director	1	R.A.M.O.	2
2. Dy, Director	1	I. M. O.	1
3. I. M. O.	92	Clerk	5
4. Homeopath	2	Pharmacist	2
5. Ayurvedic	2	Driver	2
6. Unani	1	Lab. Tech.	1
7. Asstt. Account Officer	1	Nurse Grade-A	1
8. P.A. to Director	1	A. N. M.	1
9. Sr. Auditor	1	Dresser	1
10. Steno Typist	2	4th Grade	11
11. Jr. Metron	2		<hr/>
12. Sister	3		27
13. L. H. V.	4		
14. Clerk	89		
15. Nurse Grade-A	34		
16. X-Ray Tech.	2		
17. Lab. Tech.	29		
18. Blood Tran, Tech.	1		
19. A. N. M.	46		
20. Driver	15		
21. O. T. Assistant	3		
22. Electrician	1		
23. Pharmacist	72		
24. Tailor	1		
25. Dressor	42		
26. Mali	5		
27. Pachak	5		
28. Masalchi	4		
29. 4th Grade	248		
	<hr/>		
	710		

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Doctor

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P of Deciding pay Scale
1	2	3	4	5	6
1.	Dr. Prabhu Dayal Sahay	I. M. O.	6500-10500	11,100/-	
2.	Dr. S.S. Muzafar Balkhi	Unani	- do -	6900/-	
3.	Dr. Chhabi Sahay	I. M. O.	- do -	11,100/-	
4.	Dr Soobha Nand Shub	I. M.O.	- do -	11,100/-	
5.	Dr. Md. Afzal	- do -	- do -	11,100/-	
6.	Dr. Birendra Kr. Thakur	- do -	- do -	11,100/-	
7.	Dr. Manohor Lal Gupta	- do -	- do -	10,900/-	
8.	Dr. Smt. Meeta Patel	- do -	- do -	10,500/-	
9.	Dr. Smt. Amrita Prasad	- do -	- do -	10,500/-	
10.	Dr. Smt. Suniti Sinha	- do -	- do -	10,300/-	
11.	Dr. Om Prakash	- do -	- do -	8,300/-	
12.	Dr. Uday Kumar Gupta	- do -	- do -	11,100/-	
13.	Dr. Manipal Choudhary	- do -	- do -	10,900/-	
14.	Dr. Rakesh Kr. Raju	- do -	- do -	10,500/-	
15.	Dr. Braj Nandan Pd.	- do -	- do -	10,500/-	
16.	Dr. Jai Kumar Jain	- do -	- do -	Suspended	
17.	Dr. Ram Binay Prasad	- do -	- do -	11,100/-	
18.	Dr./ (Smt.) Abha Kumari Singh	- do -	- do -	10,900/-	
19.	Dr. Abhay Kumar Singh	- do -	- do -	10,500/-	
20.	Dr. Shashi Sekhar Singh	- do -	- do -	10,500/-	
21.	Dr. Srimati Sujata Pd.	- do -	- do -	7,500/-	
22.	Dr. D.C. Amal (Repatriate to Parent Deptt.	- do -	- do -	11,100/-	
23.	Dr. Iswar Lal	- do -	- do -	10,700/-	
24.	Dr. Rajesh Kumar	- do -	- do -	10,100/-	
25.	Dr. (Smt.) Kanka Srivastava	- do -	- do -	11,100/-	
26.	Dr. Tripti Chaudhari	- do -	- do -	11,100/-	
27.	Dr. Chendra Kishore Pd.	- do -	- do -	10,900/-	
28.	Dr. Smt. Rani Devi	- do -	- do -	7,500/-	

1	2	3	4	5	6
29.	Dr. Brajnandan Kumar	- do -	- do -	10,700/-	
30.	Dr. Dilip Kumar	- do -	- do -	10,500/-	
31.	Dr. Smt. Sumitra Sahu	Homeopath	- do -	11,100/-	
32.	Dr. Akhilesh Singh	R.A.M.O.	- do -	11,100/-	
33.	Dr. Rama Kant Singh	I. M. O.	- do -	10,900/-	
34.	Dr. Bhudeo singh	I. M. O.	- do -	11,300/-	
35.	Dr. Ram Chandra Singh	- do -	- do -	10,300/-	
36.	Dr. Pradeep Kr. Mitra	- do -	- do -	9,900/-	
37.	Dr. (Smt.) Alpana Mitra	- do -	- do -	10,500/-	
38.	Dr. Jyoti Sankar Pd.	- do -	- do -	11,100/-	
39.	Dr. Sarphey Alam	Homeopath	- do -	11,100/-	
40.	Dr. Ram Nandan Sharma	I. M. O.	- do -	10,700/-	
41.	Dr. (Smt.) Usha Panday	- do -	- do -	6,900/-	
42.	Dr. Nirmal Kr. Tiwari	- do -	- do -	11.100/-	
43.	Dr. Nawal Kishore Singh	- do -	- do -	10,300/-	
44.	Dr. (Smt.) Gayitri Singh	- do -	- do -	9,500/-	
45.	Dr.(Smt.) Nilu Sinha	- do -	- do -	10,700/-	
46.	Dr. Nutan Anand	- do -	- do -	10,700/-	
47.	Dr. Prabhat Shawkar	- do -	- do -	10,700/-	
48.	Dr. Veen Choudhary	- do -	- do -	10,700/-	

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Clerk

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Sri Dharmendra Kumar	Clerk	3050-5000	3050/-	
2.	Sri Ram Kishore Prasad	- do -	4000-6000	5700/-	
3.	Dharam Nath Singh	- do -	5000-8000	7400/-	
4.	Sri Sushil Jaswal	- do -	4500-7000	6500/-	
5.	Sri Hari Kishor Prasad	- do -	4000-6000	5100/-	
6.	Sri Iftekhar Ahmed	- do -	- do -	5000/-	
7.	Sri Shyamji Prasad	- do -	4500-7000	6625/-	
8.	Sri Ajay Kumar Singh	- do -	- do -	6625/-	
9.	Smt. Basundhara Sinha	- do -	4000-6000	5100/-	
10.	Sri Nakul Kr. Singh	- do -	- do -	5000/-	
11.	Smt. Anjani Sinha	- do -	- do -	4800/-	
12.	Smt. Kameshwar Rai	- do -	5000-8000	7100/-	
13.	Smt. Gita Kumari	- do -	4500-7000	5400/-	
14.	Sri Mahendra Thakur	- do -	5000-8000	7100/-	
15.	Sri Bilash Rajak	- do -	4500-7000	6500/-	
16.	Sri Ravi Prakash Sharma	- do -	- do -	6125/-	
17.	Sri Mukteshwar Kumar	- do -	4000-6000	4800/-	
18.	Udai Kumar	- do -	3050-4500	3200/-	
19.	Sri Kanhaia Lal Mishra	- do -	4000-6000	5000/-	
20.	Sri Santan Sharma	- do -	3050-4500	3200/-	
21.	Sri Sanjiv Kumar	- do -	3050-4500	3200/-	
22.	Sri Hari Bansh Sah Gaud	- do -	5000-8000	7250/-	
23.	Sri Suresh Chaudhary	- do -	4000-6000	5100/-	
24.	Sri Jitendra Kumar	- do -	3050-4500	3200/-	
25.	Parmod Kumar	- do -	4500-7000	6375/-	
26.	Sri Avay Kumar Singh	- do -	3050-4500	3125/-	
27.	Sri Ramayan Singh	- do -	5000-8000	7100/-	
28.	Sri Anil Kumar	- do -	3050-4500	4500/-	
29.	Sri Manish Pd.	- do -	3050-4500	3125/-	
30.	Sri Vijay Mishra	- do -	5000-8000	7100/-	
31.	Sri Dilip Kumar Sinha	- do -	4500-7000	6375/-	

1	2	3	4	5	6
32.	Sri Pranav Kumar	- do -	5000-8000	7250/-	
33.	Sri Jiwan Kumar	- do -	3050-4500	3425/-	
34.	Md. Ajaj Ahmad	- do -	4000-6000	6200/-	
35.	Sheo Pd.	- do -	- do -	5500/-	
36.	Sri Bipin Kumar	- do -	4000-6000	5100/-	
37.	Sri Sudharsan Pd.	- do -	5000-8000	7100/-	
38.	Sri Kripa Shanker Pathak	- do -	5000-8000	7400/-	
39.	Sri Bidhya Sagar	- do -	3050-4500	3050/-	
40.	Anant Kumar	- do -	3050-4500	3050/-	
41.	Sri Sunil Kumar Sinha	- do -	4500-7000	6250/-	
42.	Md. Sarwar Afroj Balkhi	- do -	4000-6000	4800/-	
43.	Arjun Pd. Ambastha	- do -	4500-7000	6500/-	
44.	Sri Rajendra Prasad	- do -	4000-6000	6300/-	
45.	Dhannanjay Kr. Singh	- do -	4500-7000	6500/-	
46.	Sri Umesh Kr. Sinha	- do -	4000-6000	6300/-	
47.	Phul0 Ram	- do -	4000-6000	5300/-	
48.	Ram Govind Ram	- do -	4000-6000	5100/-	
49.	Ifteaj Ahamd	- do -	4000-6000	4600/-	
50.	Sheo Bilash Singh	- do -	4000-6000	6300/-	
51.	Devendra Prasad Sinha	- do -	4500-7000	6500/-	
52.	Radheshyam Singh	- do -	4000-6000	4600/-	
53.	Richa Kumari	- do -	3050-4500	3200/-	
54.	Prabin Kr. Sah	- do -	4000-6000	6300/-	
55.	Ram Kebal Pd.	- do -	4000-6000	6300/-	
56.	Sri Prabha Kumari	- do -	4000-6000	5100/-	
57.	Rajendra Prasad	- do -	4000-6000	5100/-	

: 24 :

Lab. Tech.

1	2	3	4	5	6
1.	Smt. Nikita Saha	Lab. Tech.	4500-7000	5000/-	
2.	Sri Amrendra Kumar	- do -	- do -	5000/-	
3.	Suresh Kumar	- do -	5000-8000	7550/-	
4.	Sri Rabindra Singh	- do -	5500-9000	8475/-	
5.	Sri Krishnanand Choudhary	- do -	5500-9000	8125/-	
6.	Sri Ravindra Prasad	- do -	5500-9000	7950/-	
7.	Sri Rajendra Prasad	- do -	- do -	7250/-	
8.	Sri Mithilesh Kumar	- do -	- do -	8125/-	
9.	Sri Ram Kishore Prasad	- do -	- do -	7950/-	
10.	Sri Satya Narayan Choudhary	- do -	5500-9000	7550/-	

: 25 :

Nurse Grade - A

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Meena Kumari	N. Gr. A	5000-8000	6650/-	
2.	Smt. Swaroopa Kumari	- do -	- do -	6650/-	
3.	Smt. Sarswati Kumari	- do -	- do -	6350/-	
4.	Smt. Meena Kumari	- do -	- do -	6500/-	
5.	Smt. Karuna Kumari	- do -	- do -	6650/-	
6.	Smt. Nikunj Nilima	- do -	- do -	7700/-	
7.	Smt. Kaushaliya Tirki	- do -	- do -	7375/-	
8.	Smt. Laljhari Devi	- do -	- do -	7000/-	
9.	Smt. Kanti Kumari	- do -	5000-8000	6500/-	
10.	Smt. Krishna sinha	- do -	5000-8000	7250/-	

On Deputation in MODEL HOSPITAL Phulwarisarif, Patna

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Sarita Tirkey	N. Gr. A	5000-8000	8150/-	
2.	Smt. Usha Kumari	- do -	- do -	6650/-	
3.	Muni Kumari	- do -	- do -	6650/-	
4.	Kuamri Shushila Sinha	- do -	- do -	6650/-	
5.	Prabha Kumari	- do -	- do -	6650/-	
6.	Kumari Manju Bala	- do -	- do -	6650/-	
7.	Gaytri Kumari	- do -	- do -	6500/-	
8.	Nanda Kumari	- do -	- do -	6500/-	
9.	Manju Kumari	- do -	- do -	6500/-	

: 26 :

L. H. V.

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Sudama Devi	L. H. V.	4500-7000	6475/-	
2.	Smt. Shyamli Mitra	- do -	5500-9000	8475/-	

A. N. M.

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Kaushalya Devi	A. N. M.	4000-6000	6000/-	
2.	Smt. Kanti Devi	- do -	- do -	6000/-	
3.	Smt. Manju Sinha	- do -	- do -	5500/-	
4.	Smt. Sima Rani	- do -	- do -	5200/-	
5.	Smt. Kasturi Devi	- do -	- do -	6100/-	
6.	Smt. Kamla Mishra	- do -	- do -	5000/-	
7.	Smt. Surya Kumari Darnal	- do -	- do -	6100/-	
8.	Smt. Durga Devi	- do -	- do -	5400/-	
9.	Smt. Bajanti Kumari	- do -	- do -	5500/-	
10.	Smt. Malti Rani Srivastava	- do -	- do -	6100/-	
11.	Smt. Urmila Devi	- do -	- do -	5800/-	
12.	Smt. Arti Dhar	- do -	- do -	6100/-	
13.	Smt. Nilam Kumari	- do -	- do -	4900/-	
14.	Smt. Amita Rajpal	- do -	- do -	6200/-	
15.	Smt. Bina Tiwari	- do -	- do -	6100/-	
16.	Smt. Gauri Rani Jha	- do -	- do -	6300/-	
17.	Smt. Manju Lata	- do -	- do -	6000/-	
18.	Smt. Parwati Devi	- do -	- do -	6100/-	
19.	Smt. Mina Rani Kundu	- do -	- do -	5600/-	

On Deputation in Modal Hospital.

1	2	3	4	5	6
1.	Smt. Bhulan Devi	- do -	4000-6000	6200/-	

Sweeper

: 27 :

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Champa Devi	Sweeper	2650-4000	3790/-	
2.	Sri Rajendra Ram	- do -	- do -	3930/-	
3.	Parsuram Ram	- do -	- do -	3930/-	
4.	Sri Ganesh Kumar	- do -	2550-3200	3080/-	
5.	Sri Balwir Kumar	- do -	2550-3200	3260/-	
6.	Sri Kameshwar Ram	- do -	- do -	3380/-	
7.	Sri Prem Chand Ram	- do -	- do -	3380/-	
8.	Smt. Sarda Devi	- do -	- do -	3380/-	
9.	Sri Buttan Ram	- do -	- do -	3380/-	
10.	Kameshwar Prasad	- do -	- do -	3380/-	
11.	Sri Satya Narayan Ram	- do -	2650-4000	3790/-	
12.	Smt. Sukri Devi	- do -	- do -	3860/-	
13.	Sri Raghunandan Paswan	- do -	- do -	3860/-	
14.	Sri Jangli Ram	- do -	- do -	3860/-	
15.	Jiwan Ram	- do -	- do -	3860/-	
16.	Rajendra Ram	- do -	2550-3200	3200/-	
17.	Natuni Ram	- do -	2650-4000	3720/-	
18.	Sone Lal Paswan	- do -	2550-3200	3380/-	
19.	Smt. Shiv Kumari Devi	- do -	- do -	3380/-	
20.	Sri Kameshwar Ram	- do -	- do -	2900/-	
21.	Sri Shiv Nandan Paswan	- do -	2610-3540	3605/-	
22.	Sri Vishwanath Raut	- do -	- do -	3540/-	
23.	Sri Baiju Mahto	- do -	2550-3200	2960/-	
24.	Narain Turi				

On Deputation in Model Hospital phulwarisarif, Patna

1	2	3	4	5	6
1.	Prabhu Ram – I	- do -	2550-3200	3380/-	
2.	Prabhu Ram – II	- do -	- do -	3380/-	
3.	Sheo Bachan Ram	- do -	- do -	3380/-	
4.	Ramishwar Ram	- do -	- do -	3380/-	
5.	Nago Devi	- do -	- do -	3380/-	
6.	Demuni Devi	- do -	- do -	3380/-	

: 28 :

Peon

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Sri. Kamla Panday	Peon	2650-4000	3790/-	
2.	Sri Md. Jalil	- do -	- do -	3440/-	
3.	Sri Arjun Ram	- do -	2610-3540	3605/-	
4.	Sri Subodh Kumar	- do -	2550-3200	2720/-	
5.	Sri Ram Bachan Ram	- do -	2650-4000	3860/-	
6.	Sri Yogendra Sao	- do -	2610-3540	3540/-	
7.	Smt. Fulpati devi	- do -	2550-3200	3540/-	
8.	Sri Parmod Kr. Singh	- do -	2550-3200	3320/-	
9.	Smt. Kamla Devi	- do -	2610-3540	3410/-	
10.	Sri Ram Sudhir Ram	- do -	2650-4000	3790/-	
11.	Sri Rajeshwar Mahto	- do -	2550-3200	3380/-	
12.	Smt. Piyari Devi	- do -	2610-3540	3315/-	
13.	Smt. Sona Devi	- do -	- do -	2960/-	
14.	Sri Satrudhan Paswan	- do -	2610-3540	3280/-	
15.	Sri Hazari Prasad.	- do -	- do -	3540/-	
16.	Nand Keshwar Prasad.	- do -	- do -	3540/-	
17.	Sahdeo Rai	- do -	- do -	3540/-	
18.	Vijay Kumar Pandey	- do -	- do -	3540/-	
19.	Sachida nand Rai	- do -	- do -	3540/-	
20.	Arjun Paswan	- do -	2650-4000	3720/-	
21.	Sidhnath Singh	- do -	- do -	3790/-	
22.	Bhola Ram	- do -	2550-3200	3380/-	

: 29 :

Dressor

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Ram Sharnagat Singh	Dressor	3050-4590	4670/-	
2.	Gopal Krishna Thakur	- do -	2750-4400	4400/-	
3.	Sri Mukteshwar Prasad	- do -	- do -	4325/-	
4.	Sri Shyam Nandan Singh	- do -	3050-4590	4590/-	
5.	Sri Mankeshwar Tiwari	- do -	- do -	4590/-	
6.	Sri Chandra Kala Sah	- do -	- do -	4590/-	
7.	Sri Briju Das	- do -	2650-4000	3440/-	
8.	Lakshmi Narayan	- do -	- do -	4210/-	
9.	Sri Ganga Dayal Singh	- do -	3050-4500	4590/-	
10.	Ram Das Paswan	- do -	3050-4590	4590/-	
11.	Sri Ashok Kr. Choudhary	- do -	2750-4400	4325/-	
12.	Sri Shankar Thakur	- do -	- do -	3800/-	
13.	Sri Sanatan Sinku				

On Deputation in Model Hospital

1	2	3	4	5	6
1.	Vijay Kumar	- do -	2650-4000	4210/-	

: 30 :

AYYA

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Shakuntala Devi	Aye	3610-350	3605/-	
2.	Smt. Sushila Kumari	- do -	- do -	3680/-	
3.	Smt. Lakhi Devi	- do -	- do -	3540/-	
4.	Smt. Gita Devi	- do -	- do -	3540/-	
5.	Smt. Sri Devi	- do -	- do -	3540/-	
6.	Smt. Akashi Devi	- do -	2550-3200	3380/-	
7.	Smt. Bimla Devi	- do -	2610-3540	3605/-	
8.	Smt. Sita Devi	- do -	2550-3200	3380/-	
9.	Smt. Chinta Devi	- do -	2550-3200	2840/-	
10.	Smt. Kunti Devi	- do -	2650-4000	3720/-	
11.	Smt. Lalita Murmur	- do -	2650-4000	3380/-	

Pharmasist

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Smt. Motichoupal	Pharmasist	5500-9000	8300/-	
2.	Sri Arun Kumar Singh	- do -	5500-9000	8300/-	
3.	Sri Mathura Prasad	- do -	5500-9000	8300/-	
4.	Sri Ram Bhajan Prasad	- do -	4500-7000	7200/-	
5.	Sri Sunil Kumar Singh	- do -	5500-9000	8125/-	
6.	Sri Ram Nandan Singh	- do -	5500-9000	8300/-	
7.	Sri Binay Chandra Mishra	- do -	5500-9000	8125/-	
8.	Sri Saiyad Abdul Rahman Ashraf	- do -	5500-9000	8300/-	
9.	Sri Md. Abid Hussain	- do -	- do -	8125/-	
10.	Sri Ajit Kumar Sah	- do -	5000-8000	8000/-	
11.	Sri Rajendra Prasad	- do -	5500-9000	8125/-	
12.	Sri Badrul Hodda	- do -	- do -	8300/-	
13.	Sri Ravindra Nath	- do -	- do -	8300/-	

Night Guard

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Sri Gajendra Prasad	Night Guard	2750-4400	3875/-	
2.	Sri Harihar Singh	- do -	2550-3200	3380/-	
3.	Sri Rajendra Ram	- do -	2650-4000	3790/-	
4.	Sri Om Prakash	- do -	2550-3200	2770/-	
5.	Sri Dilip Bauri	- do -	- do -	3380/-	

On Deputation in Model Hospital Phulwarisarif Patna

1	2	3	4	5	6
1.	Sri Hari Bhansh Prasad	- do -	2550-3200	3380/-	
2.	Chandra Paswan	- do -	- do -	3380/-	

Mali

On Deputation in Model Hospital Phulwarisarif Patna

1	2	3	4	5	6
1.	Rajendra Mahto	- do -	2650-4000	4210/-	

Darji

1	2	3	4	5	6
1.	Md. Abdul Hamid	Darji	3050-4500	4500/-	

Driver

1	2	3	4	5	6
1.	Arun Kumar	Driver	4000-6000	5300/-	
2.	Rameshwar Raut	- do -	3050-4590	4830/-	
3.	Sri Mitu Ram	- do -	- do -	4830/-	

: 33 :

Ward Attendants

Sl. No.	Name of Employees	Designation	Pay Scale	Basic Pay	P. P.
1	2	3	4	5	6
1.	Sri Kalika Ram	Ward Attendant	2550-3200	3380/-	
2.	Sri Rajendra Besra	- do -	- do -	3380/-	

On Deputation in Model Hospital Phulwarisarif Patna

1	2	3	4	5	6
1.	Sri Nawal Prasad	- do -	2550-3200	3380/-	
2.	Bhishnudeo Lal	- do -	- do -	3380/-	
3.	Smt. Ram Shakhi Devi	- do -	- do -	3380/-	
4.	Smt. Jeera Devi	- do -	- do -	3380/-	
5.					

Pachak

1	2	3	4	5	6
1.	Sri Dinesh Jha	Pachak	2650-4000	4210/-	

Model Hospital

1	2	3	4	5	6
1.	Sri Laxhman Prasad	Kitchen Attendant	2550-3200	3380/-	
2.	Suresh Ram	- do -	- do -	3380/-	

Mashalchi

1	2	3	4	5	6
1.	Sri Mahabir Prasad	Mashalchi	2610-4000	4000/-	
2.	Aaditya Shaw	- do -	- do -	4000/-	

Khalasi

1	2	3	4	5	6
1.	Sri Jagat Ram	Khalasi	2650-4000	3720/-	

: 34 :

Section 4 (i) (b) (xvi)

Details of Public information officers/APIOs/Appellate Author by in the Jurisdiction of (Public authority) Directorate at Patna.

P.I.O.

'A'

Sl. No.	Name of PIO	Designation	Jurisdiction on PIO under ITI	Address/Ph. No.	Email IG for purpose of NTI	Applati Authoring
1.	Dr. Anish Chandra Mishra	Deputy Director	Whole Bihar	Deputy Director Medical Services E.S.I. Scheme, Bihar, Patna. Ph. No.- 2224491 (PP) (O) Mb. No. – 9334319770	No	Director, E.S.I. Scheme, Bihar.

A.P.I.O.

'B'

Sl. No.	Name of APIO	Designation	Jurisdiction on as APIO	Address/Ph. No.	Email IG for purpose of NTI	Applati Authoring
1.	Sri Shiv Bilash Singh	Acting Head Clerk	Whole Bihar	Acting Head Clerk E.S.I. Scheme, Bihar, Patna	No	Director, E.S.I. Scheme, Bihar.

Appellate Authority

'C'

Sl. No.	Name of Appellate Authority	Designation	Jurisdiction on Appellate Authority	PIO Reporting	Email ID for
1.	Dr. Ramesh Chandra Dwivedi	Director	Whole Bihar	To Deputy Director	Nil

Section 4 (i) (b) (xvii)

Section 4(i) (c) – Nil

Nil

Section – 4 (i) (d) - Nil